Republic of the Philippines

DEPARTMENT OF EDUCATION

Region VII, Central Visayas

Division of Negros Oriental

**District of La Libertad**

June 24, 2014

**ADMEL L. LAQUINON**

Teacher - I

Aya Elementary School

Sir:

You are hereby designated as **PROPERTY CUSTODIAN** of Aya Elementary School effective immediately upon the receipt of this designation.

Please do the responsibilities expected of you.

Thank you.

Very truly yours,

**DICKY R. ELENTORIO**

 School Head